

EXECUTIVE COMMITTEE MEETING  
TUESDAY, FEB 5, 2019

In attendance: D. Henrich, S. Peterson, D. Rogers, J. Ross, L. Murray

Agenda:

Summary of AMHA Office Visit - L. Murray/S. Peterson  
VSE  
Hardshipping Updates

OFFICE VISIT:

1. John Evans investigating MS Service Pak III (Sheryl; L. Murray suggest this be turned over to Quintin)
2. Quintin is tasked with locating the Registration software that was almost completed
  1. Leigh's Notes
    1. Review of meeting with Alison
      1. Better way to handle Committees
      2. Review of current vacation/sick day policy
      3. Alison to have Sign In/Sign Out board
      4. Europeans sending DNA to office
      5. Expense of trophies at World Show
        1. Ask Laura for suggestions (Dawn?)
      6. Maintain a Vacation Calendar so office is not empty at end of the year
      7. Belt Buckle expense for Honor Roll
        1. Put in Survey to Members or Survey Page on AMHA Facebook page (Dawn)
        2. Dawn now has admin rights to post things on AMHA FB page
      8. Set up system for individuals to order their own Duplicate Trophies
      9. Eblast still not working (who is following up w/ Alison on this?)
        1. Set up monthly/quarterly newsletter
        2. Add President, Treasurer and Regional Director Updates
    10. Sending notes to Alison for projects for Quintin
      1. Mailing labels out of FoxPro
      2. Investigate/Obtain/Install Service Pak 3
      3. Call the Phone System company and get information about contracts and options
      4. Investigate/Recommend/Install software/forms to allow members to print their own membership cards
      5. Investigate/Recommend/Install software/forms for judges' tests to be online
      6. Investigate/Recommend/Install Stallion Certification Reports (from vet) online for Show Managers to Access
    11. Laura is to hire her own World Show Staff
      1. Possibility of hiring girls from office when taking vacation time
      2. Bring to BOD for discussion

3. Reviewed documentation from Wayne Hipsley to S. Peterson:
  1. Registries are looking at combining resources (building, phones, software) because of financial difficulties
  2. VSE should be a separate registry. Wayne estimated 5-6 month minimum to implement successfully
  3. More thought must go into VSE program
  4. L. Murray to type up Cooperation Agreement (as per advice of AMHA atty) between VSE and AMHA and review by James Murray, atty.
  5. Bring to BOD for discussion
  
4. Reviewed M. Brandt's original proposal for a Member Survey Platform
  1. Annual cost \$400+
  2. Who will design surveys (I suggest we use M. Brandt, NOT BOD or EC)
  3. L. Murray suggested surveys for specific areas - World Show, Registration, Honor Roll Buckles, etc.
  4. Bring to BOD for discussion
  
5. Discussed the need for revamping Staff Titles and reporting responsibilities. Operations Officer should be titled Executive Director of AMHA
  1. President of AMHA should not have office responsibility and reporting
  2. Come up with Job Description (L. Murray to email to EC by Friday)
  3. Bring to BOD for discussion
  
6. Term of President and EC
  1. ALL office personnel expressed the anxiety and concern that comes from switching the President and EC every year. They ALL DISLIKED IT.
  2. Bring to BOD for discussion
  
7. World Show Recommendations
  1. Maiden/Novice class (Dawn is to contact Laura to have this typed out)
  2. Combine 3/4 yo Driving & 3/4 yo Driving Futurity into 1 class (Dawn is to have Laura type this out)
  3. S. Peterson shared email from R. Kachuriak about adding 35-38" classes at WS
  4. Bring to BOD for discussion
  
8. Email addresses of Directors and Officers will no longer be listed directly on web site
  1. Create a link to email addresses on web site (Quintin)
  2. Hacking issue
  
9. VSE meeting with attorney
  1. It was the recommendation we make the VSE program a separate entity:
    - Although VSE does not seem to be in direct violation of any Bylaws and Rules, the attorney felt there is a possibility it could be interpreted as such.
    - The state of Texas is very protective of the "perceived value of a registered equine". There is a possibility that an individual, or a group of individuals, could bring a lawsuit claiming the value of their 34" and under AMHA horse has been devalued. The base of the case would be violation of fiduciary duties

- It was recommended that a “Cooperation Agreement” be created to outline a mutually beneficial relationship between AMHA and VSE
- An LLC for VSE is not complicated
- An LLC cannot be sued for opposing attorney fees
- Would need to determine founding members
- Can have the same physical address (but recommended not) and a different mailing address
- VSE could have an agreement to “pay” AMHA for services provided:
  - Setup
  - Consulting
  - Shared Staff

Meeting adjourned at 8:45 pm.