**AMHA Board of Directors Meeting – Minutes**

**11/16/24 – Reno, NV – 12:51pm**

**Call to Order -**

President Sheryl Peterson

Vice President Harry Elder, Presiding

**Present:** S. Peterson, J. Bridges, K. Slobody, S. Crowe, D. Terry, D. Lavery, B. Faulkner, J. Mullen, A. Tarap, H. Elder, S. Hester, J. Good, B. Kane *(excused @ 2:05pm)*

**Absent:** S. Hutchcraft, G. Baynham, C. Severson

NEW BUSINESS –

\* STANDING RULES AND OFFICE POLICY -

**AMHA Standing Rules, updated 11/11/2023**

**Board of Directors Meetings**

**8-24-09 BOD P 3   QUARTERLY BOARD MEETINGS**

The Board will hold meetings a minimum of four (4) times a year. Meetings may be held more frequently if deemed necessary. Board members will be notified if the meeting is not to be held.

**Standing Rule per 12.3.10 BOD meeting**

**Retained Standing Rule per 2.17.13 BOD meeting**

**2.20.2014 Board voted to retain**

**2.22.2015 Board voted to retain with change.**

**2.21.2016 Board voted to retain**

**2.25.2017 Board voted to retain**

**11.3.2017 Board voted to retain.**

**11.3.2019 Board voted to retain**

**11.14.2021 Board voted to retain with change**

**11.12.2022 Board voted to retain**

**11.11.2023 Board voted to retain**

**11.16.2024 BOD Voted to Retain and Move to the Rulebook**

**Show Rules**

**AOTE YOUTH MENTORING PROGRAM**

**AM-01006-i**

   i. AOTE Youth Mentoring Program

The AOTE Youth Mentoring Program would allow youth to be mentored by an AOTE with a declared AOTE horse without losing its AOTE status. The intent of this program is to get youth involved with AMHA horses who may not otherwise get involved.

1. An AOTE may mentor a non-related youth with an AOTE horse.
2. The AOTE would have to declare the youth by submitting an AOTE youth mentoring form (see fee schedule) to the office before the youth is able to handle the AOTE horse in any way that would normally disqualify an AOTE horse.
3. Any youth submitted by an AOTE on the mentoring form can ONLY show horses owned by that AOTE or AOTE Family (as described in AM-016-6-a) or owned or leased (see lease rules) by: the youth, either individually or jointly, the family (mother, father, brother, sister, aunt, uncle, legal guardian, grandparent, step-parents, step siblings, and step-grandparents) or family-owned corporation, ranch, or farm.
4. A declared youth may be removed from the AOTE youth mentoring program by submitting the AOTE mentoring Opt-Out Declaration form to the AMHA office. The AOTE youth mentoring Opt-Out forms must be on file with the Office prior to the youth showing any horse other than listed in AM-010-6-i. The Opt-Out Declaration will not be accepted during the course of any show. Fees – See Fee Schedule.

**YD-010-D-d**

 d. Any Youth who is being mentored under the AOTE youth mentoring program is ineligible to show in YOTE unless their horse qualifies under YD-010-D

**Standing Rule per 11.11.23 BOD meeting**

**11.11.23 BOD voted for 1 year trial**

**11.16.24 BOD voted to Retain for 1 Additional Year in Trial**

**AOTE MEMBER OF HOUSEHOLD PROGRAM**

**AM-010-A-6-a**

1. …….step-siblings, or member of household. No one with a professional trainer in the household, or on the premises, may compete in the AOTE division.
2. The Member of Household must be designated by the AOTE on member of household form (see fee schedule) and records in the office by January 1 of the year the AOTE/Member of Household plans to show the horse. AOTE and Member of Household must show proof of same address by a state issued ID showing the same address for both AOTE and Member of Household.

**YD-010-D-a**

a…..step-siblings or member of household) in all divisions entered. Further, no one with a professional trainer in the household, or on the premises, may compete in the YOTE division.

            \*\*\*\*The Member of Household must be designated by the YOTE on member of household form (see fee schedule) and recorded in the office by January 1 of the year the YOTE/Member of Household plans to show the horse. YOTE and Member of Household must show proof of same address by a state issued ID showing the same address for both YOTE and member of Household.

**Standing Rule per 11.11.23 BOD meeting**

**11.11.23 BOD voted for 1 year trial**

**11.16.24 BOD Voted to Retain for Additional 1 Year Trial**

**GR-025-D1**

**D1** Hardship Show Approval

The following entities may apply for hardship approval:

A) All breed shows

B) Approved AMHA Clubs

C) Major stock shows/fairs/exhibitions

​Double Point Fair/Exhibition Show

1. Applications for a double honor roll point Fair or Exhibition show are to be submitted to the AMHA Office.

a) Applications must be submitted with the show approval form.

b) The AMHA Office shall award the Fair or Exhibition show for each AMHA Region. Only one double honor roll pointed Fair or Exhibition show will be awarded per Region with the largest fair or exhibition given priority.

2. Any Fair or Exhibition that includes all AMHA classes as required by the GR-025-D1 hardship show approval minimum class list, along with having an AMHA licensed judge for said show, will be awarded one set of double honor roll points per Judge, up to 2 Judges.

**Standing Rule per 11.11.23 BOD meeting**

**11.11.23 BOD voted for 1 year trial**

**11.16.24 BOD Voted to Retain and Move to the Rulebook**

**PA-015 Points**

**Add E**. For Double Point/Fair/Exhibition Show points refer to GR-025-D-1-c

**Standing Rule per 11.11.23 BOD meeting**

**11.11.23 BOD voted for 1 year trial**

**11.16.24 BOD Voted to Retain and Move to the Rulebook**

 G**R-030-D-4-f**

A judge shall not appear on the show grounds prior to thirty (30) minutes before judging unless accommodations have been arranged by the show manager for the judge to be on the show grounds with their own RV, rented RV, or show facility’s overnight rooms. Judges may not converse or socialize with any exhibitors in the RV/accommodations area. A judge shall not visit the horse stall area, nor speak with owners, trainers, exhibitors, or owner’s representatives nor inspect or discuss a horse entered in the show before the judging, nor shall he/she review the program until after the judging has been completed. Violations of this rule will be subject to review by the LOC and may result in license suspension.

**Standing Rule per 11.11.23 BOD Meeting**

**11.16.24 BOD Voted to Move to the Rulebook – Rule Change passed in 2023**

**CL-25 J**

**J**. Score sheets are available on the AMHA website for use in judging Showmanship, Halter Obstacle, Obstacle Driving, Hunter, Jumper, Versatility, and Liberty. These score sheets outline scoring rules, penalties, faults, pluses, etc. that must be used for scoring AMHA classes in addition to what is outlines in the AMHA Rulebook. Use of official AMHA score sheets is mandatory and must be turned in to show management.

**Standing Rule per 11.11.23 BOD Meeting**

**11.16.24 BOD Voted to Move to the Rulebook – Rule Changed Passed in 2023**

\* COMMITTEE CHAIRS AND COMMITTEE REVIEW -

**Amateur**

Co-Chair Debbie Meek

Co- Chair Sarah Murray

Heidi Caetano

Shanna Crowe

Julie Good

Melissa Shouse

**Annual Meeting Site Selection**

Chair Jerred Bridges

Shawn Hester

Judy Howard

**AOTE**

Co-Chair Debbie Meek

Co-Chair Lisa Brostad

Sherry Crowe

Julie Good

Donna Lavery

Kyla Petkanics

Joanne Ross

Melissa Shouse

**ByLaws**

Co-Chair Leigh Murray

Co-Chair Harry Elder

Christopher Barnes

Heidi Caetano

Shawn Hester

Aaron Raffaelli

Ashley Raffaelli

**COOL – Conquering Obstacles and Overcoming Limitations**

Chair Cammie Truesdell

**Drug**

Co-Chair Alex Briggs

Co-Chair Jennifer Williams

**Finance**

Chair Aliene Tarap

Mary Lou Elder

Sid Hutchcraft

Dawn Henrich

Laura Mullen

**Gelding Incentive**

Chair Dawn Henrich

Judy Howard

Kayla Petkanics

**Halter Futurity**

Chair John Bennett

Jennifer Bennett

Mary Lou Elder

Jennifer Bynum

Joanne Ross

**International**

US Co-Chair Deb Rogers

UK Co-Chair Karen Hamilton-Smith

UK Co-Chair Joanne Ross

**LOC (License Officials Committee)**

Co-Chair Laura Mullen

Co-Chair Paul Tarap

John Bennett​

Deb Hopkins

Jerred Bridges

Donna Lavery

Kristina Slobody

Elaine Sulser

**Local Clubs**

Chair Kaycee Lunde

Tonya Pearsall

**Performance**

Chair Erin Petrilli

Megan Postletheweight

Sherry Crowe

Clinton Jury

Julianna Myers

Jessie Skerjanec

*Carriage Subcommittee*

Martha Duchnowski

Michelle Brauning

Tammy Osgood

**Promotions/Social Media/Membership Development**

Co-Chair Betsi Faulkner

Co-Chair Abi Lauria

Christopher Barns

Lisa Brostad

Aaron Raffaelli

**Rules and Regulations**

Chair Harry Elder

Christopher Barns

Erin Petrilli

Aaron Raffaelli

Ashley Raffaelli

Paul Tarap

**Show Rules**

Co-Chair Sherry Crowe

Co-Chair Donna Lavery

Jerred Bridges

Clinton Jury

John Mullen

Laura Mullen

Erin Petrilli

Jessie Skerjanec

Kristina Slobody

Elaine Sulser

Paul Tarap

**Special Awards**

Chair *To Be Filled*

**Stock Horse**

Co-Chair Harry Elder

Co-Chair Ailene Tarap

Lisa Brostad

Jennifer Bynum

Shanna Crowe

Betsi Faulkner

Judy Howard

Abi Lauria

Donna Terry

**Youth**

Co-Chair Shanna Crowe

Co-Chair Aimee Davis

Mary Gullett

Christina Head

Taylor Hudson

Kathy LeBaron

Breanne Loesch

Mary Morrison-Bundy

Kyla Petkanics

Beth Richardson

Elaine Sulser

**AMHA OFFICE POLICIES**

**Updated 11/16/2024**

*These Policies may be amended at any meeting of the Board of the Directors by a two-thirds*

*vote when no notice has been submitted or by a simple majority when notice has been given at*

*least two (2) weeks prior to the meeting. These Policies may be suspended by a majority vote.*

**Board of Directors**

**Effective 11/2/2019 SOCIAL MEDIA POLICY / DIRECTOR DESCRIPTION**

All Directors will be required to sign the AMHA Social Media Policy. Directors will receive a

job description when joining the board that will outline the role and expectations of an AMHA

Director.

12/10/2019 BOD voted to approve

11/14/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain

**Effective 12-8-2001 BOARD MINUTES**

Board of Directors and Annual Meeting minutes are to be distributed out within 30 days of the

meeting to the Board and the Board has 10 days to make corrections or indicate approval.

A non-response from a Board Member indicates that the Board Member is approving the minutes

as written. A note will be added to the top of the minutes to state that a non-response is considered

an acceptance.

(Amended 1-21-02)

\*Note – changed “mailed” to “distributed” – 6.8.13

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain *with Change/Correction to Align with By Laws stating distribution will take place within 60 Days of the meeting*

**Committees**

**Effective 2-22-2004 NUMBER OF COMMITTEES MEMBERS MAY SERVE ON**

No member may be allowed to serve on more than three (3) committees, excluding the Executive

Committee and serving as Board Liaison for a committee.

(Amended 3-31-07)

1/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain with change to remove Board Liaison

11/16/2024 BOD voted to retain

**Local Clubs**

Local Clubs can use the AMHA Zoom account.

11/14/2021 approved by the BOD

12/5/2023 BOD voted to retain

11/16/2024 BOD voted to retain

**Employee Manual**

**Effective 6-19-2000 EMPLOYEE MANUAL**

The Employee Manual was approved as presented to the Board with final review from legal

counsel. Note: Employee Manual was updated 3/19/10.

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Deferred to December Meeting for Approval

**Finance**

**Effective 2-7-1993 RETURNED CHECK POLICY**

AMHA will institute a returned check charge, whatever the current fee is per check.

(Amended 7/14/02)

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain with change in fee to $50.00

11/16/2024 BOD Voted to Retain

**Effective 9-16-2024 AMHA Fines**

Any fines assessed under R&R 170 Right To Take Disciplinary Action will become due at the end of the suspension.

11/16/2024 Board Deferred to Review at December Meeting

**Local Show, Championship or World**

**Effective 8-8-1997 LOCAL SHOW W/NUMEROUS COMPLAINTS/PROCEDURES**

The office shall keep records on local shows that have complaints against them and if the local

shows have too many complaints the matter will be taken to the Executive Committee for

determination of future AMHA approval.

Policy per 12.3.10 BOD Meeting

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Move to Rulebook

**Marketing**

**Effective 1-1-2002 PROMOTIONAL LOGO**

With Board approval, the AMHA office staff has the authority to alter the promotional logo as

needed.

12/10/2019 BOD approved

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/ BOD voted to retain

11/16/2024 BOD Voted to Retain

**Membership**

**Effective 6-23-98 MEMBERSHIP ANNUAL REPORT**

AMHA shall prepare and publish an Annual Report for the membership demonstrating the status

and position of the American Miniature Horse Association. The report should include the

following: annual and historical financial information; annual and historical foal registrations and

transfer information; statistical detail of ownership by state and country; annual and historical

membership figures; number of approved horse shows each year; number of events per state; and

other factors deemed significant to reveal the actual status and future of the organization.

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain

**Official Product**

**Effective 6-10-1994 OFFICIAL PRODUCT/AMHA/FEE**

AMHA shall set a minimum fee of $2,500.00 for a company or product to be the “official”

product, etc., of the AMHA. This shall be subject to ~~Board approval~~ EC Approval

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain with Change: “EC Approval”

**Effective 6-19-2000 POTENTIAL BEER SPONSOR**

Potential sponsors for events may include beer sponsors.

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain

**Registration**

**Effective 2-22-1996 PROBLEM REGISTRATIONS**

When AMHA receives a registration application in the office that requires blood typed or DNA

testing, or any additional information, the office will work with the owner, as long as, the owner

complies with the information requested. If the owner refuses to cooperate to supply the required

information he or she will be subject to disciplinary action. The office will no longer return

registration applications, fees or pictures when the owner refuses to supply the required

information.

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain with Suggestion to Move to Rulebook pending Rule Change Proposal

**Effective 5-17-1997 REGISTRATION OF A FOAL**

AMHA will establish the following policy on registration of a foal: If the dam is registered

“and” or “and/or”, and a request is made to register the foal as “or”, that this will be done if

registration application is signed by both owners. If a dam and/or sire registration papers are

current when they are bred, the resulting foal may be registered even if the dam and/or sire

registration papers become Revoked by the time the foal’s registration application is submitted to

the office provided the foal’s owner is not the same as the owner of the Revoked dam and/or sire.

12/10/2019 BOD voted to retain with revision

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain with removing “ or “and/or”’

11/16/2024 BOD Voted to Retain with Suggestion to Move to Rulebook pending Rule Change Proposal

**World Show**

**Effective 2-19-2010 MEASUREMENT OF HORSES AT REGIONAL SHOWS**

Any Senior horse entered in an AMHA Regional Championship Show that successfully

measures into that show, shall be allowed to use the Regional Show measurement for purposes of

satisfying the measurement requirement for the AMHA World Show.

Standing Rule per 12/3/10 BOD meeting. Approved at the Feb 2011 Annual Meeting for the

2011 World Show.

Passed for 2013 per 3/12/13 BOD Meeting

2/23/2014 BOD voted to retain

2/22/2015 BOD voted to retain

2/21/2016 BOD voted to retain

2/25/2017 BOD voted to retain

11/3/2017 BOD voted to retain

11/3/2019 BOD voted to retain

11/14/2021 BOD voted to move to Policies and include yearlings and two-year old horses.

11/22/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain with Change Requiring Junior Horses to be required measurement at the world show.

**Effective 10-22-1995 PERPETUAL TROPHY RECOMMENDATIONS**

Traveling Trophy recommendations:

1. Perpetual trophies be limited to a maximum of five years at which time they will be

displayed permanently in the AMHA National Office with each winner’s name and

year of award inscribed on the trophy.

2. The quality of the trophies must be of a higher caliber.

~~3. There will be a $75 maintenance fee if the office provides a separate award or a $25 fee if~~

~~the sponsor provides the award.~~

4. After five year minimum, the sponsor will be contacted each year to see if they want to

retire the trophy or continue sponsoring it.

5. The Finance Committee and BOD will be the authorizing body for the acceptance of trophy

donations. They shall be in the World Show Premium and World Show Catalog.

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain with Change; Remove Line 3 and Renumber

**Effective 2-8-1997 WORLD SHOW SPECIAL AWARD POLICY**

Effective 1997, to break a tie in Super Amateur or any Super Award the following policy will be

followed: if they have equal points, the first tie breaker will be the total number of horses defeated

in their respective classes for specific awards for that show. If per chance there is a tie in the points

and a tie in the number of horses defeated, then go to the respective prerequisite halter class and

the designated halter winner will be determined.

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain

**World Show Awards**

**Effective 2-21-2008 WORLD SHOW AWARDS**

An individual or committee requesting any of the following to be awarded during the World Show

must submit to the Finance Committee and Board of Directors a written report outlining detailed

specifications regarding the award, etc. requested.

• Division Award (ex: Youth/Amateur/~~Special Needs~~ Cool, etc.)

• Donations for a specific class to be given to winners

• Cash Awards

All requests must be submitted before the end of the Mid-Year Meeting. The Finance Committee

and/or Board will review all requests before the end of the mid-year Board of Directors Meeting.

12/10/2019 BOD voted to retain with revision

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD voted to Retain with Change; Change Special Needs to COOL

**WORLD SHOW AWARDS**

Effective 1/29/1998 HIGH POINT DRIVING HORSE PERPETUAL TROPHY

~~Effective 6/20/2000 SINGLE PLEASURE DRIVING PERPETUAL TROPHY (retired)~~

~~Effective 2/24/2007 GAYLE NUTTAL MEMORIAL WORLD SHOW AWARD (retired)~~

Effective 2/19/2009 PRODUCE OF DAM WORLD SHOW AWARD

Effective (historical) ROSS CEARLY SPORTMANSHIP AWARD

Effective (historical) ALVADAR/PINE RIDGE FARM AWARD

Effective (historical) REECE FAMILY AWARD

~~Effective 2018 JAMES PAYNE AWARD (retired)~~

Effective 2018 PATTI FUNAKOSHI AWARD

~~Effective 2016 TW GLOSSER AWARD (retired)~~

Effective (historical) ~~VERN BREWER GET OF SIRE~~ - Change to Little America Get of Sire Award

~~Effective (historical) RHOTENS LITTLE DANDY AWARD (retired)~~

Effective (historical) BOB ERWIN MEMORIAL TROHY

Effective 2022 BILL MCKEW MEMORIAL TROPHY (COUNTRY PLEASURE

DRIVING GRAND)

12/10/2019 BOD voted to retain

11/12/2022 BOD voted to retain with change

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Retain with Change (see strike throughs and noted change)

**Youth**

**Effective 2-26-2006 AMHyA MANUAL/GUIDELINES & YOUTH SCHOLARSHIP PROGRAM**

The AMHyA Manual/Guidelines and guidelines for the Youth Scholarship Program were voted

on and passed at this meeting.

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Remove

**Effective 2-25-2007 YOUTH MEMBERSHIP FEE**

Youth membership will be a one-time $10 fee effective 1-1-08.

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain with a one time fee of $20

11/16/2024 BOD Voted to Move to Rulebook under Fees

**Effective 1-1-2008 Replacement cards are ~~$5~~ $10.00.**

12/10/2019 BOD voted to retain

11/14/2021 BOD voted to retain

11/12/2022 BOD voted to retain

12/5/2023 BOD voted to retain

11/16/2024 BOD Voted to Move to Rulebook under Fees, with Change; ~~$5.00~~ to $10.00

**Effective 1/1/2025 Add World Grand Youth Classes to the World Show Class List**

World Youth Grand Champion Stock-Type\*\*\*

World Youth Grand Champion Halter Gelding\*\*\*

World Youth Grand Champion Halter Mare\*\*\*

\*\*\* These classes to be offered at the World Championship show only. Clarification: If the youth qualifies more than one horse for the same Grand class, they will have to choose one (1) horse they will show unless another youth is also qualified to show one (1) of the horses per WS-030 C.

11/16/2024 BOD Approved and Retain

**Motion to Adjourned by J.Bridges, Seconded by K. Lundee**

**Meeting Adjourned at 2:58pm EST**